

January 2021

Rooftopia LLC is Hiring - Construction Supervisor

Company Profile:

Rooftopia is a rooftop garden & landscaping design-build firm serving Chicago. Our diverse and talented staff work in a friendly and creative capacity to produce unique and innovative outdoor living spaces through design, installation and garden maintenance. We are passionate about designing and building spectacular outdoor rooms, with a focus on in-house fabrication and craftsmanship. Our mission is to transform ordinary spaces into sophisticated outdoor escapes.

Job Description

Rooftopia is looking for a full time Construction Supervisor with hands-on experience in residential or commercial construction. Applicants must have exceptional comprehension and knowledge of construction plans, building materials, and tools, city of Chicago regulations, carpentry, fabrication and landscaping techniques. Qualified candidates must be able to observe and enforce meticulous quality control, navigate between multiple job-sites through the installation process, problem solve, manage safety protocols, site progress and work flow efficiency. Applicants must be extremely detail oriented and organized, excel at multitasking and communication with clients and staff in a small team setting. The right candidate must have an eye for detail and enjoy working in a collaborative environment. 2-5 years of field construction experience is preferred, but all applicants interested in the position will be considered. Experience in a design-build environment is a plus. Experience with plants and hardscaping is a plus.

Preferred Candidate has:

- 3-5 years of experience in Construction
- Degree in Construction Management
- Experience with outdoor construction materials, techniques and tools
- Management and Scheduling experience
- Knowledge of Safety and Construction standards
- Ability to read construction drawings & building plans
- Valid/Clean Drivers License

Responsibilities:

- Travel within the Chicagoland area to job sites
- Perform job site safety inspections
- Oversee performance and job site progress
- Review project construction progress with project manager and design team
- Communicate with team members on and off site
- Ensure construction progress, according to plans
- Attend and participate in staff meetings and training workshops
- Motivate crews and operate at high efficiency levels
- Confirm site measurements, appropriate materials and installation details
- Scheduling & Team management

Benefits include:

- Competitive salary based on experience.
- Year End Bonus
- Paid vacation time and paid holidays.
- Continuing education opportunities.
- Health insurance stipend.
- Creative & friendly environment.

Interested candidates can send cover letter, resume & salary requirements to info@rooftopia.com